

Alan R. Jones, Executive Director/CEO

Aging Services
 Nutrition Program

In and Out of House Posting

Posting Date: 03/19/2019

Closing Date: 03/25/2019

Child and Family
 Services

Head Start Classroom Aide

After School

Child Care Resource
 and Referral

Early Head Start

Qualifications:

Family Development
 Head Start

Minimum qualifications include a High School diploma or GED and pertinent experience working with children.

General Responsibilities and Duties:

Community Services
 Emergency Needs
 Food Pantry
 Homeless Assistance

1. Ensure program compliance of HHS Performance Standards and New York State Day Care Regulations.
2. Establish effective partnerships and collaborations with parents and staff.
3. Maintains regular contact with the Bus Driver/Classroom Aides and acts as their resource person.
4. Contribute to the planning and implementing of classroom activities.
5. Assist with the supervision of children.
6. Help maintain the cleanliness and order of the classroom.
7. Participate in staff meeting, trainings, and children's Individual Plan meetings.
8. Support Head Start philosophy.

Employment and
 Training

OneWorkSource
 Business &
 Employment
 Center
 (Partner Agency)

Compensation:

This is a full time position that works 37.5 hours per week with a rate of pay of \$11.10 per hour. The position is eligible for benefits, which include; medical, dental, vision, retirement, vacation and paid leave. The position is in line with the Ticonderoga School District calendar.

Weatherization and
 Energy Services